



De Gruyter Brill is a global leader in scholarly publishing in the humanities and beyond. Combining a rich heritage dating back to 1683 with a forward-looking mindset, our mission is to publish and curate indispensable research that breaks boundaries, builds new bonds, and shapes a better future. Join our diverse and passionate team of over 600 colleagues around the world – and help us shape the future of scholarly communications.

For more information, visit [**degruyterbrill.com**](https://degruyterbrill.com).

Project Delivery Manager (f/m/d)

Berlin | Full-time | As soon as possible

For our department Operations Project & Process Management, we are looking for a committed person who can pragmatically and independently manage standardization projects and process optimizations - from kick-off to successful delivery and transition into daily business. It requires a willingness to travel (Berlin, Göttingen, Leiden). You will report to the Senior Manager Operations Project & Process Management.

Your tasks

- Analysis and optimization of business processes by translating objectives into technical and processual requirements
- management of operational projects at the interface of IT, Book Production, Publishing and external partners
- Kick-off: Finetune given project scope and measurable targets, aligned with the department's strategy, based on process analyses and business data
- Steering: Purpose-oriented steering of interdisciplinary project teams while fostering a collaborative environment
- Communication: Transparent communication & documentation with project leads, stakeholders and the

Your profile

- High analytical skills & initiative: ability to quickly identify issues and proactive approach to problem-solving and decision-making
- High affinity for data-driven work
- Adaptability to stay updated with technological advancements and adopting new software/tools as needed
- Ideally, experience with systems and applications such as SAP, Jira, Power BI, and Copilot
- Ideally basic knowledge of publishing processes, especially book production & fulfillment
- Very good English skills (C1) are a prerequisite, German or Dutch would

company on progress, blockers and risks

- Delivery: Successful completion, measured against the targets set & seamless transition of the project's results & process changes into daily business

be a plus

- Hands-on mentality: You like putting things into practice yourself, rather than just planning them

We offer you

- An exciting professional challenge for one of the innovation drivers of the publishing industry
- Family-friendly working time models, flexitime, and flexible home office arrangements to support a healthy work-life balance, alongside a substantial vacation allowance and additional special leave days
- Extensive benefits and allowances for a healthy, balanced life
- Development budget and opportunities for training and personal development
- Passionate colleagues in diverse, international teams; joint team events and company parties

At De Gruyter Brill, we are dedicated to diversity, equal opportunity, and building an inclusive culture where everyone belongs. We believe in individual potential, so please apply even if you don't meet every requirement—passion and a willingness to learn matter as much as qualifications. We look forward to hearing from you!

Anja Gaßmann
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Apply Now!

