



De Gruyter Brill is a global leader in scholarly publishing in the humanities and beyond. Combining a rich heritage dating back to 1683 with a forward-looking mindset, our mission is to publish and curate indispensable research that breaks boundaries, builds new bonds, and shapes a better future. Join our diverse and passionate team of over 600 colleagues around the world – and help us shape the future of scholarly communications.

For more information, visit degruyterbrill.com.

Project Manager Online Resources

(f/m/d)

Leiden | Part-time employee | Jun 1, 2026

De Gruyter Brill is seeking an experienced and highly organized Project Manager to join our Digital Product Operations team. This team is responsible for managing complex publishing projects that fall outside the scope of standard books or journals. These projects are delivered on time and within budget, and involve preparing content for both digital and print publication. This position is a part-time position for 18 hours per week (50%) and reports to the Head of Projects.

Your tasks

- Convert publishing plans into detailed project plans, including budgets, timelines, and resource planning
- Coordinate editorial teams and external partners, monitor progress, and proactively address any issues or delays.
- Manage project budgets, flag potential overruns, and propose changes to planning and resourcing as needed
- Maintain a network of reliable suppliers (e.g. translators, copy editors, typesetters) and guide and support contributors such as authors, editors, and metadata specialists

Your profile

- Bachelor's degree or equivalent; ideally supported by project management training
- An affinity to the Digital Humanities mindset
- Familiarity with publishing production and conversion workflows
- Strong project management and organizational skills
- A knowledge of xml and markdown is ideal. Familiarity with gitlab is preferred
- A willingness to think 'out of the box' to explore automation of conversion processes is needed

- Ensure all content meets De Gruyter Brill's quality standards and communicate requirements clearly when needed
- Ensure a timely and accurate handover to Production and/or the Platform Manager
- Contribute to the improvement of workflows and documentation in collaboration with the rest of the project management team.
- Excellent communication skills (written and spoken)
- Collaborative, persuasive, and effective in matrix organizations without formal authority
- Quality- and service-driven mindset.

We offer you

- An exciting professional challenge for one of the innovation drivers of the publishing industry
- Family-friendly working time models, flexitime, and flexible home office arrangements to support a healthy work-life balance, alongside a substantial vacation allowance and additional special leave days
- Extensive benefits and allowances for a healthy, balanced life
- Development budget and opportunities for training and personal development
- Passionate colleagues in diverse, international teams; joint team events and company parties

At De Gruyter Brill, we are dedicated to diversity, equal opportunity, and building an inclusive culture where everyone belongs. We believe in individual potential, so please apply even if you don't meet every requirement—passion and a willingness to learn matter as much as qualifications. We look forward to hearing from you!

Takka Bartels
People + Culture
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Apply Now!

