



De Gruyter Brill is a global leader in scholarly publishing in the humanities and beyond. Combining a rich heritage dating back to 1683 with a forward-looking mindset, our mission is to publish and curate indispensable research that breaks boundaries, builds new bonds, and shapes a better future. Join our diverse and passionate team of over 600 colleagues around the world – and help us shape the future of scholarly communications.

For more information, visit [degruyterbrill.com](http://degruyterbrill.com).

# Junior Acquisitions Editor Middle Eastern Studies (f/m/d)

**Global DGB Offices | Full-time | As soon as possible**

As Junior Acquisitions Editor Middle Eastern and Islamic Studies, you will contribute to maintaining and expanding our international portfolio of books, journals, and digital reference works. Under the guidance of senior team members, your responsibilities will include acquiring new publishing projects, driving the implementation of our publishing strategy, and managing workflows to ensure excellence across all formats. This role offers the opportunity for development to help you expand and refine the skills needed to succeed in acquisitions. A key aspect of your role will be building and maintaining professional networks, enabling you to identify opportunities and cultivate collaborations within the global Middle Eastern Studies research community.

This role is open to all countries in which we have a legal entity to operate.

## Your tasks

- Formulating and implementing acquisitions strategy to ensure a diverse and high-quality range of publications including books, journals, reference works, and digital products
- Maintaining and developing relationships with authors, editorial boards, and the wider, global scholarly network
- Negotiating and preparing publishing contracts

## Your profile

- A relevant academic degree with a preference for a degree in Middle Eastern, Islamic or Area Studies
- Relevant publishing or research experience in the humanities or social sciences with a solid understanding of the publishing landscape and processes
- Strong capability in project management, including list planning

- Supervising final editorial preparation for manuscripts for production
- Managing annual budgets for the publishing program and ensuring timely publication
- Constructive communication and effective collaboration within the Publishing department and with Marketing, Sales, and Production Teams
- Supervising final editorial preparation of manuscripts for production.
- and revenue growth
- Excellent interpersonal and intercultural communication and networking skills, with the ability to build and maintain relationships internally and externally
- A familiarity with the academic fields in which you will operate, and with digital publishing formats and workflows, with keen interest in industry trends and innovations
- A proactive, goal-oriented working style with excellent time management skills, and eye for detail, balancing independent decision-making and teamwork effectively
- A teamplayer who fosters collaborative working relationships internally and externally
- Strong technical aptitude and adaptability, with the ability to quickly master in-house tools and systems
- A willingness to travel to international academic conferences
- Candidates with relevant language skills are encouraged to apply.

## We offer you

- An exciting professional challenge for one of the innovation drivers of the publishing industry
- Family-friendly working time models, flexitime, and flexible home office arrangements to support a healthy work-life balance, alongside a substantial vacation allowance and additional special leave days
- Extensive benefits and allowances for a healthy, balanced life
- Development budget and opportunities for training and personal development
- Passionate colleagues in diverse, international teams; joint team events and company parties

At De Gruyter Brill, we are dedicated to diversity, equal opportunity, and building an inclusive culture where everyone belongs. We believe in individual potential, so please apply even if you don't meet every requirement—passion and a willingness to learn matter as much as qualifications. We look forward to hearing from you!

**Takka Bartels**  
**People + Culture**  
**+31 71 535 3448**

Apply Now!

